

NON-STANDARD PRACTICUM SCHEDULING

Students requesting to complete an alternative practicum format must meet one or more of the following criteria:

1. The health of the student or student's immediate family member precludes the student from completing practicum under the standard schedule.
2. The student has a disability which is verified by the Office of Disability and requires an accommodation to the practicum format. Reasonable prior notice is needed to arrange accommodations.
3. The student has international student status and requires an alternative practicum format.
4. The student has been accepted into a specific M.S.W. program that includes alternative patterns for course work and practicum.

If you feel you meet the criteria and would like to apply for an alternative practicum format, please complete the request on the back of this document.

If you do not meet the criteria, but feel that there are other extenuating circumstances that preclude you from completing the practicum in a standard format, you may petition the practicum office to consider an alternate plan for completion of practicum requirements.

[Please complete Request Form on Next Page]

REQUEST TO COMPLETE ALTERNATIVE PRACTICUM FORMAT

Date: _____

Student Name: _____

Program: _____ Full-Time _____ Off Campus

Year in Program: _____ First-Year Practicum _____ Second-Year Practicum

- 1. Please note the criteria utilized for the request and describe your justification for use of the criteria:

- 2. Please identify the course number for which you are making a special request and describe your proposed plan for completing practicum:

Student Signature: _____ Date _____

Approved by: Practicum Coordinator _____ Date _____

Field Instructor _____ Date _____

Academic Advisor _____ Date _____

Practicum Director _____ Date _____